

# Toft Parish Council

I hereby give notice that the 793rd meeting of Toft Parish Council will be held on Monday 4 April 2022 at 7.00 pm in the People's Hall, Toft

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk, 16/3/2022

## AGENDA

**Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)**

**County Broadband will be attending to discuss item 4.1**

1. Apologies for absence and declaration of interests
  - 1.1 To approve written apologies and reasons for absence
  - 1.2 To receive declarations of interests from councillors on items on the agenda
  - 1.3 To receive written requests for dispensations and to grant any dispensations
2. To approve the minutes of the last meeting and the confidential minute of 10 January 2022
3. To consider any matters arising from the last or a previous meeting including
4. To consider correspondence received since the last meeting requiring the Council's attention
  - 4.1 County Broadband – request to attend meeting
  - 4.2 SCDC – Bennell Farm appeal - request for update on local projects for S106 contributions
5. Finance, Procedure and risk assessment and use of delegated powers
  - 5.1 To consider the finance report and approve the payment of any bills
  - 5.2 To receive play inspection reports and consider any work required
  - 5.3 To consider any matter which is urgent because of risk or health and safety
  - 5.4 Appointment of Internal Auditor for FY 2022
  - 5.5 To agree the date and time of the Annual Parish Meeting and the First and Annual Meeting of the Parish Council
6. To consider any Planning or Tree works applications or related items received
  - 6.1 Planning applications
    - 6.1.1 21/05233/CONDA – 12 Comberton Road – Submission of details required by Condition 3 (Arboricultural method statement (AMS) and Tree Protection Plan (TPP) of planning permission 21/05233/HFUL
    - 6.1.2 21/05234/CONDA – 12 Comberton Road – Submission of details required by Condition 5 (Sample panel) of listed building consent 21/05234/LBC
    - 6.1.3 21/05234/CONDB – 12 Comberton Road – Submission of details required by Condition 3 (Chimney stacks) of listed building consent 21/05234/LBC
  - 6.2 SCDC decisions for information
  - 6.3 Tree works applications
    - 6.3.1 22/0316/TTCA – 10 High Street
7. Members items and reports for information only unless otherwise stated
  - 7.1 Village Maintenance <sup>(AT)</sup>
  - 7.2 Highways including report on meeting with Highways regarding parking by the Church <sup>(AT)</sup>
  - 7.3 Toft People's Hall <sup>(LB)</sup>
  - 7.4 Footpaths <sup>(EM)</sup>
  - 7.5 Defibrillator report <sup>(PE)</sup>
  - 7.6 Climate Change Working Group report <sup>(KP)</sup>
  - 7.7 Notice board – offer from resident to carry out maintenance work <sup>(EM)</sup>
8. Closure of meeting

## Clerk report to Toft Parish Council meeting on 7 March 2022

1. To approve written apologies and reasons for absence – any received will be reported to the meeting.
- 1.2 To receive declarations of interests from councillors on items on the agenda

The Clerk advises the Code of Conduct requires any Councillor who has an interest in a matter under discussion to declare an interest and the type of interest held. They are also required to declare if their spouse or someone they live with has an interest. With land or licences to occupy land that interest is pecuniary. Under the Localism Act 2011 a member with a pecuniary interest must withdraw from the meeting unless they have been granted a dispensation.
2. To approve the minutes of the last meeting on 7 February – attached
3. To consider any matters arising from the last or a previous meeting
4. Correspondence
- 4.1 County Broadband – update on plans

“As you may be aware, County Broadband is an East Anglian based broadband provider. We specialise in connecting villages like yours to our network and deliver Hyperfast broadband with download speeds of up to 1GB/s to homes and businesses in your area. Our sales team have been working around Cambridgeshire, analysing where there is a need for and interest in having a network build. I am happy to say that Toft has been approved to have these works carried out. You may have noticed works for route proving, or indeed early civils works, may have already begun.

Part of our early process and learning from experience in earlier projects is to open up communication with the Parish council, provide detailed maps of our planned build, and being on hand to answer questions from both the Parish and Residents. We also want to ensure we have a solid understanding of any restrictions within the village such as land ownership, concerns for at risk residents, and benefit from the local knowledge that a Parish Council can provide.

As such, we are looking to book in an online, or in person meeting to discuss the project in your Village.”

Thomas Simons  
Project Co-ordinator
- 4.2 SCDC – Bennell Farm appeal - request for update on local projects for S106 contributions

“Toft Parish Council may already be aware that an appeal has been made against the District Council’s refusal of planning application 20/01992/FUL, which proposed the erection of 41 dwellings at Bennell Farm, Toft.

The Planning Committee report (11 August 2021) was accompanied by a heads of terms setting out the section 106 contributions that would be secured had the Council resolved to grant planning permission. [Bennell Farm committee Report - 20-01992-FUL.pdf \(moderngov.co.uk\)](#)

In preparation for the appeal I need to understand whether there has been any change in local circumstance such that the projects previously identified need to be substituted when the legal agreement is drafted. Please see below table showing the contributions and projects.

All representations must be received by 18th April 2022 but as the legal agreement itself will be being prepared ahead of then I would be grateful to hear from you at the earliest possibility.”

	Comberton Parish	Toft Parish	Other
Allotments		£2,000 for installation of water supply at existing allotments	
Children's play space	£37,190.23 to fund a multi-use game area for older children in Comberton	£20,000 for new play equipment	
Green infrastructure	£3,000 for 'Explorers Walk' project		£1,100 for Hardwick Wood
Indoor community space	£11,345 used to fund the Comberton pavilion project	£8,000 for the reconfiguration of Toft People's Hall	
Sports	£42,610.10 for the pavilion project		

James Fisher  
S106 Officer  
Greater Cambridge Shared Planning

5. Finance, Procedure and risk assessment and use of delegated powers

5.1 To consider the finance report and approve the payment of any bills  
Attached.

5.2 Play inspection reports <sup>(MY)</sup> – to be reported to the meeting so that any necessary works may be arranged.

5.3 To consider any matter which is urgent because of risk or health and safety  
None at the time of writing.

5.4 Appointment of Internal Auditor for FY 2022

5.5 To agree the dates of the Annual Parish Meeting and the First and Annual Meeting of the Parish Council

The Annual Parish Meeting must take place before 1 June and may be held in either April or May.

The Parish Council's First and Annual meeting must be held within 14 days of councillors taking office. The Clerk has a longstanding prior commitment on the 2<sup>nd</sup> and 3<sup>rd</sup> Monday of the month. If the Council wishes to meet on the 2<sup>nd</sup> Monday (9<sup>th</sup>) someone from LGS Services will attend, alternatively Tuesday 10 and Wednesday 11 May the Peoples Hall is available.

6.1 Planning Applications received

\* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

**The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>**

**The Parish Council's options are  
SUPPORTS or OBJECTS or NEUTRAL**

**Comments:**

**The Parish Council *does/does not*\* request that the application be referred to the District Council Planning Committee \*(please delete)**

**Planning reasons:**

Guidance:

What are Material Considerations - A material consideration is a matter that should be taken into account in deciding a planning application or appeal against a planning decision.

Examples of material considerations can include (but are not limited to).

- Overlooking / loss of privacy
- Loss of light/overshadowing
- Highway Safety
- Traffic
- Parking
- Noise
- Layout and density
- Design, appearance and materials
- Effect on listed Building and Conservation Areas
- Nature Conservation and or impact on protected trees or the landscape.
- Disabled Person's access
- Government Policy
- Compliance with the Local Plan.

The following are **not normally** issues that can be taken into account:

- Loss of property value
- Issues of market competition
- Loss of a view
- The applicant's motive, character or personal circumstances
- Matters covered by other legislation including restrictive covenants
- Issues relating to landownership/property boundaries.
- Moral or religious Issue

- 6.1.1 21/05233/CONDA – 12 Comberton Road – Submission of details required by Condition 3 (Arboricultural method statement (AMS) and Tree Protection Plan (TPP) of planning permission 21/05233/HFUL
- 6.1.2 21/05234/CONDA – 12 Comberton Road – Submission of details required by Condition 5 (Sample panel) of listed building consent 21/05234/LBC
- 6.1.3 21/05234/CONDB – 12 Comberton Road – Submission of details required by Condition 3 (Chimney stacks) of listed building consent 21/05234/LBC
- 6.2 SCDC decision notices
- 6.2.1 22/00596/PRIOR – Land north of Comberton Road – Erection of an agricultural grain drying and conditioning storage site – Prior approval not required.
- 6.3 Tree works
- 6.3.1 22/0316/TTCA – 10 High Street
- 7. Members' items and reports for information only unless otherwise stated
- 7.1 Village Maintenance <sup>(AT)</sup>
- 7.2 Highways including report on meeting with Highways regarding parking by the Church  
Cllr Tall to report.
- 7.3 Toft People's Hall <sup>(LB)</sup>
- 7.4 Footpaths <sup>(EM)</sup>

- 7.5 Defibrillator report <sup>(PE)</sup>
- 7.6 Climate Change Working Group report <sup>(KP)</sup>
- 7.7 Notice board – offer from resident to carry out maintenance work <sup>(EM)</sup>
8. Closure of meeting

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Apr-22

Summary of previous month

Balance brought forward 71,410.41

Adjustments

Expenditure approved at previous / between meetings

SCDC	TOPSY BIN INSTALL	-1242.00
RH LANDSCAPES	GRASSCUTTING	-540.00

Credits

Total Adjustments -1782.00  
 Balance revised after adjustments £69,628.41

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Unity Trust Bank	15,413.42	19183.88	-3770.46
Natwest Current Account	17,750.30	17750.30	
Nationwide BS	36,464.69	36464.69	
<b>Total</b>	<b><u>69,628.41</u></b>	<b><u>73,398.87</u></b>	<b><u>-3,770.46</u></b>

Expenditure for approval

SALARIES		£ 529.25
TOFT PEOPLE'S HALL	ROOM HIRE	45.00
LGS SERVICES	ADMIN SUPPORT MARCH	461.63

1035.88

Balance C/F 68592.53

Gail Stoehr  
 Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting